

# Swim School Enrolment Form



## Parent Details

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Suburb: \_\_\_\_\_  
Postcode: \_\_\_\_\_ DOB: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Home: \_\_\_\_\_ Email: \_\_\_\_\_  
Emergency Contact: \_\_\_\_\_ Mobile: \_\_\_\_\_

## Student Details

Student 1 Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Gender: M / F  
Level/ Day/ Time: \_\_\_\_\_ Medical Conditions: \_\_\_\_\_  
Student 2 Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Gender: M / F  
Level/ Day/ Time: \_\_\_\_\_ Medical Conditions: \_\_\_\_\_  
Student 3 Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Gender: M / F  
Level/ Day/ Time: \_\_\_\_\_ Medical Conditions: \_\_\_\_\_

## Payment Details

Direct Debit  Notified of \$10 Admin fee

Payment Per Fortnight: \$ \_\_\_\_\_ Starting on (First Lesson): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Bank Account

Name of Bank: \_\_\_\_\_ Account Holder: \_\_\_\_\_  
BSB: \_\_\_\_\_ Account number: \_\_\_\_\_

## Credit Card

Card Number: \_\_\_\_\_ Expiry: \_\_\_\_\_  
Name on Card: \_\_\_\_\_ Card Type: Visa / MasterCard

## Acknowledgement

Please turn over and read the terms and conditions for the swim school program

Information and newsletters- "I hereby give the centre permission to send out information, updates and newsletters to the above email address and/or mobile phone number" Please circle Yes / No

Member Signature: \_\_\_\_\_ Staff Member signature: \_\_\_\_\_  
Date: \_\_\_\_\_ Date: \_\_\_\_\_

## **City of Sydney Aquatic Centres Swim School Terms and Conditions**

All participants must abide by the terms and conditions of the swim school program. Management reserves the right to refuse entry, suspend or cancel a membership without refund or request any person to leave the premises if that person does not behave in a responsible manner, uses abusive language, is under the influence of drugs and/or alcohol or does not adhere to the general conditions of entry.

Please note that our program is delivered in a public venue and may be used for other events (swimming or not) throughout the year. During these periods there may be disruptions to the availability of the centre. Every effort will be made to adhere to the timetable and to keep the members informed of potential disruptions or cancellations during the swim school terms however, the management reserves the right to change and alter classes as necessary.

### **Payment of fees**

Direct debit – Members must complete all the required forms before commencing lessons. Please take the time to read through the terms and conditions on the back of the contract.

A \$10.00 one off administration fee is payable for all direct debit memberships.

Swim school memberships may be cancelled at any time once the minimum term is completed with 2 weeks written notice. Your membership is perpetual and will not discontinue after the minimum term.

Upfront Payments – No discounts will be offered to members paying for the full term upfront.

### **Reception and access**

All members must present their card to reception every time they visit the centre and are to advise the centre of any changes in address or phone numbers.

If the member misplaces their card, then it is advised they notify the centre as soon as possible. \$11.20 will be charged for a replacement card.

### **Supervision**

Parents are not permitted to leave children under the age of 10 unaccompanied at any time while they are in the centre, including during a learn to swim class. Guardians must be over the age of 16

### **Cancellations**

Cancellation forms are available at reception and must be completed in full. 14 days' notice is required to cancel your account. Cancellations of learn to swim memberships can only occur after 6 successful fortnightly debits. No refunds will be given for any monies paid in advance, unless a medical certificate or proof of relocation is provided.

The centre reserves the right to cancel this membership agreement and request the return of membership card at its discretion. Your membership is perpetual and will not discontinue after the minimum term.

### **Suspensions**

Suspension forms are available at reception and must be completed in full. 14 days' notice is required to suspend your account. A fee of \$5 per week will be charged to hold your spot in the class.

No suspensions are available for payments made upfront. Suspensions cannot be backdated at any time.

A member cannot submit a suspension request and a cancellation at the same time. Learn to swim members are entitled to suspend for a minimum of 1 week and a maximum of 4 weeks per season

### **Missed lessons**

To minimise disruptions, the swim school does not offer makeup lessons for any lessons missed. No refund is given for missed lessons and makeup classes are not provided. In the event of long term illness or injury, suspensions of direct debit payment may occur upon presentation of a medical certificate or at the centre manager's discretion.

### **Assessments**

Students will be assessed on an individual basis by the Swim School Supervisor. Please speak with the Swim School Supervisor at any time to request an assessment, feedback or to answer any questions regarding lessons.

### **Hygiene**

Appropriate clean and suitable swimming attire is required for entry to the pool. Members are required to shower prior to entering the pool. We request that children up to the age of 24 months wear bathers with elastic and leg bands or aqua nappies. Disposable or cloth nappies are not permitted.

### **Pool Surrounds**

Ball games, rough or dangerous play (pushing, back flips, bombing, etc.) are prohibited.

Glass or other dangerous items are not permitted in the pool or around the pool grounds. Eating and drinks is prohibited in the pool. Diving is only permitted in a depth greater than 1.8m. Please check signage to ensure depth is adequate. Pets/ animals and bikes are not permitted in the facility with the exception of guide/ companion dogs. The use of cameras and mobile phones is not permitted in change rooms.